

THE BY-LAWS OF E.A.A. CHAPTER 509, INC.



Upon their adoption, the Articles contained within this document shall supercede any and all documents titled as By-Laws and/or any proposals and amendments attached thereto or contained within the aforementioned By-Laws of E.A.A. Chapter 509, Tri-County Sport Aviation, Incorporated.

Table of Contents

Article I: Name..... 2
Article II: Location of Office 2
Article III: Purpose..... 2
Article IV: Chapter Membership 2
Article V: Dues 4
Article VI: Officers 4
Article VII: Board of Directors 6
Article VIII: Meetings of Members 6
Article IX: Elections 7
Article X: Special Elections 7
Article XI: Amendments 8
Article XII: Chapter Directory 8

Article I: Name

The name of this corporation shall be Experimental Aircraft Association Chapter 509, Tri-County Sport Aviation, Incorporated. The period of existence shall be perpetual.

Article II: Location of Office

The office for the transaction of business for this corporation shall be located within the Counties of Eau Claire, Chippewa, and Dunn in the State of Wisconsin.

Article III: Purpose

The purpose for which this corporate E.A.A. Chapter is formed is to promote sport, civil, and military aviation by:

- A. Construction and reconstruction of sport, civil, and military aviation aircraft.
- B. Providing education in sound aviation principles.
- C. Fostering experimental and theoretical aviation research.
- D. Fostering public awareness of the role of aviation now and in the future.
- E. Supporting legislation to preserve the art of aviation and protect the rights of pilots and aircraft owners.
- F. Providing support to the Experimental Aircraft Association, Incorporated, and to the E.A.A. Air Education Museum.
- G. Providing a means of bringing aviation enthusiasts together.

Article IV: Chapter Membership

Eligibility for Chapter Membership: Eligibility for membership in the Chapter is open to any person who has an interest in recreational aviation, subject to the classifications of membership listed in Article IV, Sections 1-5.

Classifications of Chapter Membership: There are five (5) types of Chapter Memberships. These Chapter Membership Classifications include; Regular, Family, Honorary/Complimentary, Special, and Life. The specific details of these Chapter Membership Classifications are described in the following paragraphs:

- A. Regular Chapter Membership: A Regular Chapter Member shall be any person who pays Chapter dues and is a Member in good standing of EAA (Experimental Aircraft Association, Incorporated).
- B. Family Chapter Membership: A Family Chapter Membership shall be any family, including parents, and children, who pay the appropriate Chapter

Membership dues and are Family Members of EAA (Experimental Aircraft Association Incorporated).

- C. Honorary/Complimentary Membership: A Honorary/Complimentary Chapter Member shall be any person to whom the Chapter Officers, Chapter Board of Directors, or Chapter Membership wishes to extend an Honorary Chapter Membership. Honorary/Complimentary Chapter Memberships may be given to a person in recognition or appreciation of the support that person has provided to the Chapter. Honorary/Complimentary Chapter Members may not hold any elected or appointed Chapter Office or Position, nor are they entitled to any voting privileges within the Chapter. Honorary/Complimentary Members are not required to be members of EAA (Experimental Aircraft Association Inc.), but the Chapter Office at EAA Headquarters will extend a complimentary one year EAA Membership to any Honorary/Complimentary Chapter Member upon written request from the Chapter Officers, Chapter Board of Directors or Chapter Membership.
- D. Special Chapter Membership: A Special Chapter Member shall be any person, who for temporary or short-term economic reasons is unable to pay the appropriate Chapter Membership dues and to whom the Chapter Officers, Chapter Board of Directors, or Chapter Membership wishes to extend a Chapter Membership. The Chapter Office at EAA Headquarters will extend a one year complimentary EAA Membership to any Special Chapter Member upon written request from the Chapter Officers, Chapter Board of Directors, or Chapter Membership.
- E. Life Chapter Membership: A Life Chapter Membership may be bestowed on an individual Chapter Member at the discretion of the Chapter Officers, Chapter Board of Directors, or Chapter Membership. All Life Chapter Members must be members in good standing of EAA (Experimental Aircraft Association, Incorporated). A Chapter Life Membership recognizes the long-term commitment to EAA and the Chapter made by the individual. A Life Chapter Member may hold any Chapter Office, shall have full voting privileges within the Chapter, and is exempt from annual Chapter dues.

Duration of Chapter Membership: The Duration of a Regular and Family Chapter Membership shall be one (1) calendar year. Honorary/Complimentary or Special Chapter Memberships may be extended or continued beyond one (1) year at the discretion of the Chapter Officers, Chapter Board of Directors, or Chapter Membership. Life Chapter Membership is continuous for the life of the Chapter Member. Life Chapter Membership is not transferable to another person. All Chapter Members with voting privileges in the Chapter must maintain a current membership with the EAA (Experimental Aircraft Association Incorporated), except for the Honorary/Complimentary Chapter Members.

Voting Privileges of Chapter Membership: Voting privileges within the Chapter shall be limited to Regular Chapter Members, Family Chapter Members

(excluding Children under 18 years of age), Special Chapter Members and Life Chapter Members. Honorary/Complimentary Chapter Members shall not have voting privileges within the Chapter.

Article V: Dues

Annual dues, in an amount recommended by the Board of Directors of E.A.A. Chapter 509, Tri-County Sport Aviation, Incorporated, and approved by a simple majority vote of the General Members in attendance at a regularly scheduled meeting, shall be elected during November and December. In addition to the annual dues, members shall make such contributions as are recommended by the Board of Directors of E.A.A. Chapter 509, Tri-County Sport Aviation, Incorporated, and approved by at least 67 per cent of the General Membership.

Article VI: Officers

Section 1: Executive Officers

- a) The Executive Officers of this corporate E.A.A. Chapter shall be the President, the Vice-President, the Secretary, and the Treasurer
- b) The Executive Officers shall be elected to a two (2) year term by written ballot of the General Membership in accordance with the provisions set forth in these By-Laws, and shall hold office beginning January 1st following their election and until their successors are elected and installed. The President and Secretary will be elected at the end of odd-numbered years, and the Vice-President and Treasurer will be elected at the end of even-numbered years.
- c) The Executive Officers must fill the requirements of a Chapter General Membership

Section 2: The President

- a) The President shall be the Chief Executive Officer of this corporate E.A.A. Chapter and of the Board of Directors.
- b) The President may call any special meeting of the Board of Directors, and shall have, subject to the control and advice of the Directors, general charge of the business of this corporate Chapter.
- c) The President shall have the authority to appoint General Members of this corporate Chapter as committee chairpersons as he/she deems necessary.
- d) The President shall represent the Chapter, and co-ordinate matters with the Experimental Aircraft Association, Incorporated, and other organizations, or shall delegate such duties to a General Member within this corporate Chapter.

- e) The President provide the leadership to make this corporate Chapter a credit to the Experimental Aircraft Association, Incorporated, and to aviation in general.

Section 3: Vice-President

- a) The Vice-President shall be vested with all the powers and shall perform the duties of the President in his/her absence or disability.
- b) The Vice-President shall perform such duties connected with the operation of this corporate Chapter as directed by the President.

Section 4: Secretary

- a) The Secretary shall keep the minutes of all proceedings of meetings of the members and of the Board of Directors. He/She shall, in addition to the original, make three copies of these minutes to be distributed as follows:
 - One copy to the President for his/her records,
 - One copy to the Newsletter Editor for publishing meeting notes,
 - One copy to the Experimental Aircraft Association, Incorporated.
- b) He/She shall maintain a proper record of membership, the By-Laws, and all records and/or papers of this corporate Chapter.
- c) He/She shall provide to the Experimental Aircraft Association, Incorporated a resume of the Chapter's activities, and of member's projects for Headquarters' records, as well as for possible publication in SPORT AVIATION or any other E.A.A. publication.
- d) He/She shall provide to the Experimental Aircraft Association, Incorporated, an accurate Chapter membership list no less than two (2) times annually.
- e) He/She shall prepare and maintain a file of all of this corporate Chapter's historical records, business matters and correspondence.
- f) He/She shall perform such duties connected with the operation of the corporate Chapter as directed by the President.

Section 5: Treasurer

- a) The Treasurer shall establish a checking account, a savings account, or a combination of both at a bank or reputable financial institution convenient to himself/herself. The account(s) shall be maintained in the name of Experimental Aircraft Association Chapter 509, Tri-County Sport Aviation, Incorporated.

- b) He/She shall make, when authorized by the President and/or the Board of Directors of this corporate Chapter, expenditures normal to the conduct of Chapter business.
- c) He/She shall establish a bookkeeping system, and maintain it in a legible manner. A file of bills paid is also to be maintained. In transactions without receipts, a suitable notation will be made and filed with paid bills.
- d) He/She shall submit to the membership of this corporate Chapter an itemized financial statement during December of each year, and shall report the financial status of the Chapter's finances to the members at each regular meeting of the members. Ref She shall also provide to the Newsletter Editor a brief report on the Chapter's finances each month for publication of meeting notes and activities.
- e) He/She shall maintain an inventory of all Chapter properties and/or assets.
- f) He/She shall perform such duties connected with the operation of this corporate Chapter as directed by the President.

Article VII: Board of Directors

- A. The Board of Directors shall consist of the President, the Vice-President, the Secretary, the Treasurer, and four (4) General Members elected by the General Membership of this corporate Chapter. General Member Directors terms will be two (2) years in length, and the terms will be staggered such that two (2) of the Directors are elected on even-numbered years, and two (2) Directors will be elected on odd-numbered years. Such elections will take place during the regular election of the Executive Officers.
- B. In addition to regular meetings of the Board of Directors, the President shall be empowered to call a special meeting as he/she deems necessary. All members of this corporate Chapter may attend a meeting of the Board of Directors, but shall have no vote on the decisions reached therein.
- C. Three (3) members of the Board of Directors shall constitute a quorum. The President shall vote only in the event of a tie vote by the other Board members.

Article VIII: Meetings of Members

- A. Notice of the meeting shall be given by publication of same in the Newsletter of this corporate Chapter prior to said meeting. Notice of meeting may be given by E-mail.
- B. The President, or in his/her absence the Vice-President) or in the absence

of the President and the Vice-President, a Chairperson appointed by the President and/or the Vice- President, shall call the meeting of the members to order and shall act as the presiding officer thereof.

- C. Meetings shall be conducted in accordance with standard parliamentary procedures as outlined and defined in Roberts Rules of Order.
- D. General Members are entitled to only one vote when a vote is taken. General Members in absence are entitled to vote by written or implied proxy
- E. Implied proxy shall be that action where a General Member has received written permission from another General Member to act or vote on his/her behalf whenever a vote or action is taken. The General Member voting an implied proxy may be requested to provide proof of permission.

Article IX: Elections

To conform to the policies and procedures established by the Experimental Aircraft Association, Incorporated; the following election procedures are adopted.

- A. Nominations for the offices of President, Vice-President, Secretary, Treasurer, and four (4) Directors shall be accepted from the floor during the regular September and October meeting of members. Only General Members may introduce such nominations. All nominations must have the approval of the nominee.
- B. The Executive Officers and the four (4) Directors shall be elected by a simple majority vote of the General Members in attendance voting by written ballot during the regular November meeting of the members.
- C. Only General Members shall be considered for nomination to elected posts within the corporate Chapter.

Article X: Special Elections

If the office of President, Vice-President, Secretary, Treasurer, or Director becomes vacant for any reason, the General Membership of this corporate Chapter shall initiate a Special Election in the following manner:

- A. Nominations for a successor shall be accepted from the floor during a regular meeting of the members immediately following the announcement of the vacancy (or as soon thereafter as is deemed practical). Only a General Member may be nominated, and only with his/her permission.
- B. The successor shall be elected during the next meeting of the members following his/her nomination by a simple majority vote of the General Members in attendance voting by written ballot.

- C. The successor shall not already be an Executive Officer or Director of this corporate Chapter.

Article XI: Amendments

Any General Member may make recommendation(s) to change or amend these By-Laws. Such amendment(s) or change(s) shall become law(s) when:

- A. The amendment(s) or change(s) is/are presented in person to a meeting of the Board of Directors of this corporate Chapter by the author and approved by at least three (3) members of the Board of Directors, and
- B. The amendment(s) or change(s) is/are presented in person by the reading of same to the membership of this corporate Chapter in attendance at a regularly scheduled meeting by the author, and
- C. The amendment(s) or change(s) is/are approved by a majority vote of at least 67 per cent of the General Membership of this corporate Chapter during the next regular meeting of the members following the presentation of the amendment(s) or change(s) to the membership by the author, or as soon thereafter as is deemed practical.
- D. In the event that the author of the amendment(s) or change(s) is an Executive Officer or a Director, he/she shall not be permitted to cast a 'yea' vote during the amendment(s) or change(s) consideration by the Board of Directors of this corporate Chapter.

Article XII: Chapter Directory

A Chapter Directory for Experimental Aircraft Association Chapter 509, Tri-County Sport Aviation, Incorporated, shall be published at the beginning of the calendar year, and shall be revised and/or updated at least annually, and shall contain at least the following information:

- A. Chapter Executive Officers
- B. Chapter Executive Directors
- C. Chapter Designees (Councilors).
- D. Roster of Membership (including Name, Address, phone number, and e-mail address.)
- E. List of Aircraft Owned And/Or Under Construction Or Under Consideration

This Directory shall be distributed to all members in all membership categories within this corporate Chapter structure. Copies will also be sent to interested E.A.A. Chapters in the area, and to the Experimental Aircraft Association, Incorporated.

Acknowledgement and Acceptance on behalf of:

Chapter 509, Tri-County Sport Aviation, Incorporated

Chapter President's Signature _____ Date _____

Chapter Vice President's Signature _____ Date _____

Chapter Secretary's Signature _____ Date _____

Chapter Treasurer's Signature _____ Date _____

EAA Vice President, Chapter Relation's Signature _____ Date _____